

To: Real Estate Department Partners Notice: RED-13-34

From: Real Estate Department- Compliance and Asset Management

Date: December 17, 2013

Re: 2013 Annual Owner Certification Forms Available

The 2013 Annual Owner Certification forms are now available. Please visit the <u>Compliance Manual webpage</u> and scroll to the bottom of the page to find the forms.

All applicable properties must submit the 2013 Annual Owner Certification by January 31, 2014. This also includes finalization of the 2012 tenant events through the online reporting system (www.ihcdaonline.com).

Please note: The only form changed for the 2013 packet is Exhibit D. Submission of the 2013 Owner Certification packet must include the new version of Exhibit D. All other forms are the same as the 2012 packet.

Annual compliance fees remain \$23 per unit for tax credit properties.





